

Format and structure

E3 Formative assessment quiz answers

Where possible, reasons for incorrect answers have been given. The number of the relevant booster activity addressing the error is included in brackets after each incorrect answer, e.g. (B1).

L1

Question 1: The purpose of subheadings

Correct answer:

- (b) To guide the reader through a text

If you have selected an incorrect option, you may not have fully understood the purpose of using a subheading. Perhaps you need more practice understanding the purpose of textual features (B1).

Question 2: Features and effect on audience

Correct answer:

- (c) Salutation or greeting

If you have selected an incorrect option, you may not have fully understood the purpose of using a subheading. Perhaps you need more practice understanding the purpose of textual features (B1).

Question 3: Features and their functions

Paragraph	Starts a new idea or thought
Picture	Adds or supports the main theme of the text
Heading	Gives a title to the text
Subheading	Helps the reader find information

'Tells you the name of the writer' and 'Shows the end of the text' have no match.

If you have selected incorrect options, you may not have fully understood the purpose of textual features. Perhaps you need more practice understanding the purpose of textual features (B1).

Question 4: Formal or informal?

Sentence	Formal	Informal
I am delighted to accept the position of administrator.	✓	
I'm really glad you want the job.		✓
You are cordially invited to our wedding.	✓	
Do you wanna come to our wedding?		✓

If you have selected incorrect options, you may not have fully understood how to distinguish between formal and informal texts. Perhaps you need more practice distinguishing between formal and informal language (B3, B4).

Question 5: Formal and informal text types

	Formal	Informal	Both
A letter offering you a job	✓		
A shopping list		✓	
An information leaflet			✓
An email			✓
A text from a friend		✓	
An opinion piece in a newspaper	✓		

If you have selected incorrect options, you may not have fully understood how to distinguish between formal and informal texts, and/or how to match audience and text type. Perhaps you need more practice distinguishing between formal and informal texts (B3, B4), and/or matching audience and text type (B2).

Question 6: Using the right tone

Correct answers:

- (a) **going to**
- (b) **Hi there**
- (c) **attend**
- (d) **Can't**

If you have selected incorrect options, you may not have fully understood how to distinguish between formal and informal language and texts, and/or how to match audience and text type. Learner needs more practice distinguishing between formal and informal language and texts (B3, B4), and/or matching audience and text type (B2).